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2020 Light Duty Truck Purchases

Issue Date: August 3, 2020

Bid Number: 06-2020

Contact: Matt Allen

Submissions Must Be Received by: **Monday September 14, 2020 at 1:00 pm CDT**

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Invitation for Bid Poplar Bluff Housing Authority
2020 Light Duty Truck Purchases Bid #06-2020

INVITATION FOR BID

2020 Light Duty Truck Purchases

Issue Date: August 3, 2020

Bid Number: 06-2020

Contact: Matt Allen

Submissions Must Be Received by: **Monday September 14, 2020 at 1:00 pm CDT**

ADMINISTRATIVE INSTRUCTIONS

The Poplar Bluff Housing Authority is requesting formal bids through the Invitation for Bid process for the supply and delivery of various light duty trucks and cargo van to be used by the Poplar Bluff Housing Authority Maintenance Department.

Bids will be publicly received and registered on **Monday September 14, 2020 at 1:00 pm CDT** at Poplar Bluff Housing Authority, 302 N. E. Street, Poplar Bluff, Missouri 63901. Late bids will not be accepted; and it is the responsibility of the bidders to ensure that bids (including signed addenda) arrive in the Poplar Bluff Housing Authority 's office by the date and time listed above. Poplar Bluff Housing Authority operating hours are Monday – Friday 8:00 am – 4:25 pm. No oral, telephonic, telegraphic, electronic (e-mail), or facsimile bids or modifications will be considered. Bids received after the bid submittal deadline will be rejected and will be returned to bidder unopened.

Complete bid packets can be downloaded from the Poplar Bluff Housing Authority web page at www.pbhousing.org or by contacting Matt Allen at (573) 785-2623 or email: matt@pbhousing.org. Addenda will be posted to the website it is the bidder's responsibility to download addenda.

The Poplar Bluff Housing Authority reserves the right to accept or reject any or all bids, to waive irregularities, technicalities and/or informalities and to disregard all non-conforming, non-responsive, unbalanced or conditional bids.

The Poplar Bluff Housing Authority complies with all Equal Opportunity requirements. All qualified bidders will receive consideration without regard to race, creed, color, national origin, sex, marital status, religion, ancestry, mental or physical handicap or age.

Invitation for Bid Poplar Bluff Housing Authority
2020 Light Duty Truck Purchases Bid #06-2020

GENERAL TERMS AND CONDITIONS

These General Terms and Conditions apply to all Offers made to the Poplar Bluff Housing Authority (hereafter "Poplar Bluff Housing Authority ") by all prospective vendors (herein after referred to as "Bidder") regarding Poplar Bluff Housing Authority Solicitations including, but not limited to, Invitations to Bid, Requests For Proposals, Requests for Quotes, and Requests For Qualifications (hereafter "Solicitation" or Bid Solicitation). See also HUD-5369 and HUD-5369-A

A. CONTENTS OF BID

1. Bidders shall thoroughly read the project requirements and specifications, and shall examine any drawings, which may be incorporated into the Bid documents.
2. Bidders shall make all investigations necessary to thoroughly inform themselves regarding the plant and facilities affected by the delivery of services, materials and equipment as required by the Bid conditions. No plea of ignorance by the Bidder of conditions that exist, or may hereafter exist as a result of failure to fulfill the requirements of the contract documents, will be accepted as the basis for varying the requirements of the Poplar Bluff Housing Authority or the compensation to the Bidder.
3. Bidders are advised that all Poplar Bluff Housing Authority contracts are subject to all legal requirements contained in Poplar Bluff Housing Authority Procurement Policy and State and Federal Statutes governing purchasing activities.
4. Bidders are required to state the exact intentions of their offer to the Poplar Bluff Housing Authority via this Solicitation and must indicate any variances to the terms, conditions, and specifications of this Solicitation, no matter how slight. If variations are not stated in the Bidder's Offer, it shall be construed that the Bidder's Offer fully complies with all conditions identified in this Solicitation.

B. CLARIFICATION AND MODIFICATION OF BID SOLICITATION

1. Apparent silence or omissions within this Bid Solicitation regarding a detailed description of the materials and services to be provided shall be interpreted to mean that only the best commercial practices are to prevail and that only materials and workmanship of first quality are to be used.
2. If any Bidder contemplating submitting a Proposal under this Solicitation is in doubt as to the true meaning of the specifications, the Bidder must submit a written (e-mail) request for clarification to the Poplar Bluff Housing Authority 's Agent/Contact. The Bidder submitting the request will be responsible for ensuring that the Poplar Bluff Housing Authority receives the request at least seven (7) calendar days prior to the scheduled bid opening.
3. Any official interpretation of the Bid Solicitation must be issued in writing by the agent/contact of the Poplar Bluff Housing Authority who is authorized to act on behalf of the Poplar Bluff Housing Authority, or by the Poplar Bluff Housing Authority 's Legal Department. The Poplar Bluff Housing Authority shall not be responsible for other interpretations offered by employees of the Poplar Bluff Housing Authority who are not authorized to act on behalf of the Poplar Bluff Housing Authority for this project.

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4. If necessary, the Poplar Bluff Housing Authority may issue a written addendum to clarify or inform of substantial changes which impact the technical submission of Bids. Addenda will be posted to the website and it is the Bidder's responsibility to download addenda. The Bidder shall certify its receipt of the addendum by signing the addendum and returning it with its Bid. In the event of a conflict with the original Bid Solicitation documents, addenda shall supersede all other documents to the extent specified. Subsequent addenda shall govern over prior addenda only to the extent specified.

C. PRICING, COLLUSION, AND TAXES

1. Current Prices. Bid Proposals must be fixed and firm unless stated otherwise in the Bid Solicitation.
2. Discounts. Discounts shall not be considered in determining the lowest net cost for Bid evaluation purposes. Payment terms shall be as set forth in any contract executed between the Poplar Bluff Housing Authority and the Bidder. Payment by the Poplar Bluff Housing Authority is deemed to be made on the date of the mailing of the check, or as otherwise set forth in any contract executed between the Poplar Bluff Housing Authority and the Bidder.
3. Collusion. The Bidder, by affixing its signature to this Proposal, certifies that its Proposal is made without previous understanding, agreement, or connection either with any persons, or entities offering a Bid for the same items, or with the Poplar Bluff Housing Authority. The Bidder also certifies that its Bid is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action. To insure integrity of the Poplar Bluff Housing Authority 's public procurement process, all Bidders are hereby placed on notice that any and all Bidders who falsify the certifications required in conjunction with this section shall be prosecuted to the fullest extent of the law.
4. It shall be understood and agreed that Bid Offers submitted by persons and entities are done so independently of any other offers, and that Bidders will not knowingly participate in solicitations where there exists a conflict of interest with their entity and a member of Poplar Bluff Housing Authority Staff, Board of Commissioners or their immediate family.
5. Taxes. Bidders will neither include Federal, State nor applicable Local excise or sales taxes in bid prices, as the Poplar Bluff Housing Authority is exempt from payment of such taxes. The Missouri Department of Revenue, Certification of Exemption for Missouri State Sales/Use Tax account number for the Poplar Bluff Housing Authority of Poplar Bluff is **12538884**. An exemption certificate will be provided, where applicable, upon request.

D. PREPARATION AND SUBMISSION OF BID

1. The Proposal must be typed or legibly printed in ink. The use of erasable ink is not permitted. All corrections made by the Bidder must be initialed in ink by the Bidder or its lawful agent.
2. Bid Proposals must contain a manual signature of an authorized agent of the Bidder in the space(s) provided on the Bid Proposal Form(s). If the Bidder or its lawful agent fails to sign the Bid Proposal Form(s), its Bid shall be considered non-responsive and ineligible for award.

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3. Unit prices shall be provided by the Bidder on the Bid Proposal Form when required in conjunction with the prescribed method of award. The Bidder shall enter "No Bid" for each item where a unit price will not be offered. Where there is a discrepancy between the unit price and the extension of prices, the unit price shall prevail.
4. The delivery and/or completion date(s) provided by the Bidder, if required, must be stated in calendar days, following receipt of order/contract or official notice to proceed.
5. All information and supplemental documentation required in conjunction with this Bid shall be furnished by the Bidder with its Bid Proposal. If the Bidder fails to supply any required information or documents, the Poplar Bluff Housing Authority, in its sole discretion, may consider the Proposal non-responsive.
6. The accuracy of the Bid is the sole responsibility of the Bidder. No changes in the Proposal shall be allowed after the submission deadline, except when the Bidder can show clear and convincing evidence that an unintentional factual mistake was made, including the nature of the mistake and the price actually intended.
7. The Bid Proposal Form and all bid documents shall be enclosed in a sealed envelope and addressed to the Poplar Bluff Housing Authority. The envelope shall clearly identify the Bid Number, Title and Due Date when submitted to the Poplar Bluff Housing Authority. The Bidder shall also include its name and address on the outside of the envelope.
8. The Poplar Bluff Housing Authority 's Bid Proposal Form, which is attached to this Bid Solicitation, must be used when the Bidder is submitting its Bid Proposal. The Bidder shall not alter this form unless instructed to do so in writing by the Poplar Bluff Housing Authority. Failure to use the Poplar Bluff Housing Authority 's Bid Proposal Form may result in the Bid being considered non-responsive.
9. Offers in response to formal Bid Solicitations will not be accepted by facsimile transmission. Only signed written offers will be considered responsive, and eligible for possible award. Bidders shall provide Proposal Forms, Statement of Work/Technical Offer Section, Special Conditions, Specifications and Pricing Form, and any other mandatory submittals with the bid.
10. Bidders who qualify their Proposals by including alternate contractual provisions should be aware that the Poplar Bluff Housing Authority does not negotiate the terms of its contracts and will ordinarily declare such Bid Proposals non-responsive. Once bids have been opened, the Poplar Bluff Housing Authority shall not consider any subsequent submissions of alternate terms and conditions.
11. Bid Bonds (5% of total bid price) and performance and payment bonds (100% of total bid price) are required on construction projects over \$50,000.
12. Insurance certificates are required after a Notice of Award has been issued. Costs for additional coverage must be included in the Bidder's proposal cost.
13. Bid Proposals received after the submission due date and time prescribed for the solicitation shall not be considered.

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E. VENDOR APPLICATION AND RETENTION ON BIDDERS' LIST

The Poplar Bluff Housing Authority does not maintain a bidder's list.

F. MODIFICATION OR WITHDRAWAL OF LEGITIMATE OFFERS

1. Bidder offers may be modified in the form of an official written notice, and must be received prior to the due time and date set forth the Bid Solicitation. Each modification submitted must have the Bidder's name and return address and the applicable Solicitation Number and title clearly marked on the face of the envelope. If more than one modification is submitted, the modification bearing the latest date of receipt by the Poplar Bluff Housing Authority will be considered the valid modification.
2. Bids may be withdrawn prior to the due time and date set for the Solicitation, provided it is in the form of an official, authorized written request.
3. Proposals may not be modified or withdrawn after the due date and time set for the Bid opening for a period of ninety (90) calendar days. If a Bid Proposal is modified or withdrawn by the Bidder during this ninety (90) day period, the Poplar Bluff Housing Authority may, at its option, place the Bidder on suspension and may not accept any further Bid Proposals from the Bidder for a period set by the Poplar Bluff Housing Authority following the Bidder's modification or withdrawal of its Proposal. The Poplar Bluff Housing Authority may reject an offer, in whole or in part, as set forth in the Poplar Bluff Housing Authority 's Procurement Policy.

G. EVALUATION OF OFFERS

1. Offers shall be evaluated based upon their responses to the questions and requests for information in this Bid Solicitation, and based upon whether and to what degree they comply with the instructions set forth herein. Thoroughness, accuracy, and professionalism in the responses shall be taken into account.
2. The Poplar Bluff Housing Authority may, in its sole and absolute discretion:
 - a. Reject any and all, or parts of any or all, Bid Proposals submitted by prospective Bidders;
 - b. Re-advertise this Solicitation;
 - c. Postpone or cancel the Bid process for this Solicitation;
 - d. Waive any irregularities or technicalities in proposals received in conjunction with this Solicitation;
 - e. Determine the criteria and process whereby Proposals are evaluated and awarded.
3. A Proposal may not be accepted from, nor any contract be awarded to, any person or entity which is in arrears to the Poplar Bluff Housing Authority upon any debt or Contract or which is in default as surety or otherwise upon any obligation to the Poplar Bluff Housing Authority.

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4. No Contract shall be awarded to any person or entity which has failed to perform faithfully any previous contract with the Poplar Bluff Housing Authority, the State or Federal government for a minimum period of one (1) year after said previous Contract was terminated for cause.
5. A Proposal may not be accepted from, nor any Contract awarded to, any person or entity which has pending litigation against the Poplar Bluff Housing Authority at the date and time of the Bid Opening.

H. AWARD OF CONTRACT

1. The Poplar Bluff Housing Authority 's Agent/Contact is authorized to handle initial contacts regarding any protest of the solicitation or award of a Poplar Bluff Housing Authority contract, or any claim arising out of the performance of a Poplar Bluff Housing Authority contract, with the Poplar Bluff Housing Authority Executive Director's approval. Any actual or prospective Bidder or Contractor who has a grievance in connection with the solicitation or award of a contract shall first seek resolution of the matter with the Poplar Bluff Housing Authority 's Agent/Contact.
2. If the Poplar Bluff Housing Authority Executive Director or Poplar Bluff Housing Authority designee does not, within thirty (30) days after receiving a protest, or within such longer period as may be agreed upon by the parties, issue a written decision on the protest or make a determination that award of the contract is necessary, the protest shall be considered denied.
3. By law, the Poplar Bluff Housing Authority reserves the right to accept or reject any or all proposed bids, or any combination of them, and to waive any informality or irregularity in the bid or in the bidding.
4. Successful Bidders shall comply with all local, state, and federal directives, ordinances, rules, orders, and laws as applicable to, and affected by, the Bid Proposal.
5. No Bidder shall be excluded from consideration for award in conjunction with this solicitation on the basis of race, color, creed, national origination, handicap or sex, or be subjected to discrimination under any contractual award administered by the Poplar Bluff Housing Authority.

L. CONTRACTUAL OBLIGATIONS

1. In order to ensure the efficient utilization of tax dollars, successful Bidders shall comply with all contractual obligations contained in the Contract Documents, as set forth in the contract signed by the Poplar Bluff Housing Authority and Bidder. A sample contract that Bidder will be expected to sign is supplied with these Bid Documents.

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SPECIAL CONDITIONS

A. PRE-BID CONFERENCE – Not Applicable

B. CONTACT PERSON

During the course of this request process, from issuance until a recommendation for award, Bidders shall not initiate contact related to this request with anyone other than the officially designated individual. For this bid the contact is Matt Allen at (573) 785-2623 or email: matt@pbhousing.org Failure to abide by this requirement may result in disqualification from further participation in this process.

C. QUESTION DEADLINE

All questions regarding this Request for Proposal shall be directed by email to Matt Allen at email: matt@pbhousing.org. All inquiries shall clearly identify the name of the firm and the authorized representative, the IFB number and title. The deadline for receipt of questions from Bidders in regards to this IFB is **Wednesday August 26, 2020**. Responses will be prepared by the Poplar Bluff Housing Authority in an addendum and published on the Poplar Bluff Housing Authority web site at: www.pbhousing.org, under this bid name. The responses in writing are the only official answers.

D. SUBMITTAL INSTRUCTIONS

The Poplar Bluff Housing Authority desires to receive a clear, concise, economical presentation of the vendor's proposal. Bidders should submit the following with their bid:

1. Two original of the bid packet.
2. Two original of the completed bid forms.
3. Two original of signed bid addendum(s).
4. Two original HUD FORMS & CONDITIONS

E. HUD FORMS & CONDITIONS

The Poplar Bluff Housing Authority requires that the following HUD FORMS are part of the IFB and Bidders must include the following with their bid:

1. HUD-5369 Instructions to Bidders
2. HUD-5369-A Representations, Certifications, Statements of Bidders
3. Non-Collusive Affidavit

F. Submittals

The Poplar Bluff Housing Authority requires that the following submittals part of the IFB and Bidders must include the following with their bid:

1. Truck & Cargo/Transit Van Specification(s) & Manufacturers Brochure
2. Utility Service Bed Specification & Manufactures Brochure
3. Lift Gate Specification & Manufacturers Brochure

Submit all of the above in a sealed envelope with the bid number and IFB name in the lower left hand corner of envelope, with the bidder's name clearly written on the envelope. Hand Delivered Submit to: Poplar Bluff Housing Authority 302 N. E. Street, Poplar Bluff Missouri, 63901 or USPS Submit to: P.O. Box 1009, Poplar Bluff Missouri 63901

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PROPOSAL FORM - PAGE 1

SUBMITTED BY:

Company Name: _____

Address: _____

State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

CERTIFICATION: (if a Submission is Offered):

The undersigned hereby affirms that:

- He/she is a duly authorized agent of the Bidder,
- He/she has read the General Terms and Conditions, HUD Conditions, the Special Conditions and any technical specifications that were made available to the Bidder in conjunction with this Bid and fully understands and accepts these terms unless specific variations have been expressly listed on the Bid Proposal Form;
- The Submission is being offered independently of any other Bidder and in full compliance with the collusive prohibitions specified in the General Terms and Conditions of this solicitation; and
- The Bidder will accept any awards made to them as a result of this Solicitation for a minimum of ninety (90) calendar days following the date and time of the bid opening.

By: _____

Manual Signature of Agent Date

Typed/Printed Name of Agent Title of Agent

Include Original with Submission

NO OFFER:

Indicate reason(s) why no offer is being submitted at this time.

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PROPOSAL FORM - PAGE 2

Company Name: _____

PROMPT PAYMENT TERMS:

Discount: _____ % _____ Days

Net: _____ Days _____

VARIATIONS:

The Bidder shall identify all variations and exceptions taken to the General Terms and Conditions, the Special Conditions and any Technical Specifications in the space provided below; provided, however, that such variations are not expressly prohibited in the Bid documents. For each variation listed, reference the applicable section of the bid document. If no variations are listed here, it is understood that the Bidder's Proposal fully complies with all terms and conditions. It is further understood that such variations may be cause for determining that the Bid Proposal is non- responsive and ineligible for award:

Page #: _____ Item # of Section: _____

Variance

Page #: _____ Item # of Section: _____

Variance

Page #: _____ Item # of Section: _____

Variance

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2020 LIGHT DUTY TRUCK MINIMUM SPECIFICATIONS

The Poplar Bluff Housing Authority requests bids for the purchase and delivery of various light duty trucks and cargo van. The units shall meet the following minimum specifications (units to be delivered “turnkey” with all equipment installed) to 302 N. E. Street, Poplar Bluff Missouri 63901.

- Trucks must be brand new condition, no previously owned/leased vehicles.
- Must be current model year stated as 2020 model year.
- Must be delivered fully equipped factory/dealer installed equipment.
- All delivery charges, destination fees, dealer fees, title fees, optional equipment fees, and all other charges/fees to be included in unit price(s).
- Specifications provided are exemplary guidance. All vehicles and equipment bid must meet and/or exceed specifications given and included in this IFB.
- Required submittals include manufactures specification for each vehicle, utility/service beds and lift gates.
- Manufacturers and Dealer warranty (standard/extended) details to be submitted with bid.
- Service Manual 1. One (Each) copy of Truck, Van, Service Beds, Lifts Gates & Parts Manual and Operating Manual.
- Pre-Delivery Checklist each vehicle shall be completely inspected, serviced and detailed by the delivering dealer and/or the manufacturer’s pre-delivery service center prior to delivery. A copy of the pre-delivery service checklist shall be completed for each vehicle, signed by a representative of the organization performing the inspection/service, and delivered with the vehicle. Each vehicle, including optional equipment, must be completely checked and serviced by the dealer and/or manufacturer and must comply with all applicable State of Missouri Vehicle Codes and all applicable safety standards for 2020.
- Vehicle Delivery: Vehicles shall be ready for the Poplar Bluff Housing Authority to use within one hundred twenty (120) calendar days after notice of acceptance. Vehicles shall be delivered to the Poplar Bluff Housing Authority, 302 N. E. Street, Poplar Bluff, MO 63901
- All bid prices are FOB this published destination point; freight prepaid by the bidder. Responsibility and liability for loss or damage for orders will remain with the bidder until final inspection and acceptance by the Poplar Bluff Housing Authority

Signature of Vendor Company’s Authorized Individual

Date

Title

Phone

Invitation for Bid Poplar Bluff Housing Authority
2020 Light Duty Truck Purchases Bid #06-2020

2020 Half Ton Truck Standard Cab (1 Each):

- ½ ton truck
- Four wheel drive
- Auto lock hubs
- 5.0 L V-8
- Wheel base 145.0 in.
- 10 Speed Automatic transmission
- Air conditioning
- Full size spare tire
- Four wheel Anti – lock brakes
- Vinyl floor and Vinyl seats
- AM / FM radio
- Auxiliary power sources
- HD rear step bumper
- Heavy service suspension
- Single wheel rear axle
- Stabilizer bar front and rear
- Towing package
- 8 ft. bed
- Foldaway exterior mirrors
- Tinted windshield
- Cruise control tilt steering wheel
- Electric windows / door locks
- 200 amp alternator
- Full instrumentation
- Color –white
- Service, repair, and parts manuals must be provided

Please itemize standard warranty terms and details.

Please itemize extended warranty terms, details, and additional costs.

Unit Price \$ _____

Total Price \$ _____ (1 Each)

Signature of Vendor Company's Authorized Individual

Date

Title

Phone

Invitation for Bid Poplar Bluff Housing Authority
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020 Half Ton Truck Supercew Cab (1 Each):

- ½ ton truck
- Four wheel drive
- Auto lock hubs
- 5.0 L V-8
- Wheel base 156.8 in.
- 10 Speed Automatic transmission
- Air conditioning
- Full size spare tire
- Four wheel Anti – lock brakes
- Vinyl floor and Vinyl seats
- AM / FM radio
- Auxiliary power sources
- HD rear step bumper
- Heavy service suspension
- Single wheel rear axle
- Stabilizer bar front and rear
- Towing package
- 5 1/2 ft. bed
- Foldaway exterior mirrors
- Tinted windshield
- Cruise control tilt steering wheel
- Electric windows / door locks
- 200 amp alternator
- Full instrumentation
- Color –white
- Service, repair, and parts manuals must be provided

Please itemize standard warranty terms and details.

Please itemize extended warranty terms, details, and additional costs.

Unit Price \$ _____

Total Price \$ _____ (1 Each)

Signature of Vendor Company's Authorized Individual

Date

Title

Phone

Invitation for Bid Poplar Bluff Housing Authority
2020 Light Duty Truck Purchases Bid #06-2020

2020 Three Quarter Ton Truck Standard Cab (3 Each):

- 3/4 ton truck
- Four wheel drive
- Auto lock hubs
- 5.0 L V-8
- Wheel base 145.0 in.
- 10 Speed Automatic transmission
- Air conditioning
- Full size spare tire
- Four wheel Anti – lock brakes
- Vinyl floor and Vinyl seats
- AM / FM radio
- Auxiliary power sources
- Heavy service suspension
- Single wheel rear axle
- Stabilizer bar front and rear
- Towing package
- Foldaway exterior mirrors
- Tinted windshield
- Cruise control tilt steering wheel
- Electric windows / door locks
- 200 amp alternator
- Full instrumentation
- Color –white
- Utility Box / Service Body
- 8’Knapheide w/flip top lids 600 Series “F”**
- Service, repair, and parts manuals must be provided

Please itemize standard warranty terms and details.
Please itemize extended warranty terms, details, and additional costs.

Unit Price \$ _____

Total Price \$ _____ (3 Each)

Signature of Vendor Company’s Authorized Individual

Date

Title

Phone

Invitation for Bid Poplar Bluff Housing Authority
2020 Light Duty Truck Purchases Bid #06-2020

2020 Transit/Cargo Van (1 Each):

- 3/4 ton van
- Two wheel drive
- 3.5 L V-6
- 147.6 Wheel base
- Roof height “High”
- 10 Speed Automatic transmission
- Air conditioning
- Full size spare tire
- Four wheel Anti – lock brakes
- Vinyl floor and Vinyl seats
- AM / FM radio
- Auxiliary power sources
- HD rear step bumper
- Heavy service suspension
- Single wheel rear axle
- Stabilizer bar front and rear
- Towing package
- Foldaway exterior mirrors
- Tinted windshield
- Cruise control tilt steering wheel
- Electric windows / door locks
- 200 amp alternator
- Full instrumentation
- Color –white

Please itemize standard warranty terms and details.

Please itemize extended warranty terms, details, and additional costs.

Unit Price \$ _____

Total Price \$ _____ (1 Each)

Signature of Vendor Company’s Authorized Individual

Date

Title

Phone

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**Optional Equipment
Lift Gate (1 Each):**

TOMMY LIFT GATE

To be equipped with Tommy Lift Gate Model G2 60 / 1542EA38 installed and ready for use. Check with owner before installation to determine which truck to be installed with lift gate.

Service, repair, and parts manuals must be provided

**Please itemize standard warranty terms and details.
Please itemize extended warranty terms, details, and additional costs.**

Installed Unit Price \$ _____

Total Price \$ _____ (1 Each)

Signature of Vendor Company's Authorized Individual

Date

Title

Phone

Invitation for Bid Poplar Bluff Housing Authority
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Vehicle Trade-In Values Schedule

Vehicles may be inspected by appointment by contacting Matt Allen at 573-785-2623 Monday through Friday 8:00 am until 4:00 pm. NOTE: Trade-in condition & mileage of vehicles subject to as is condition at time of delivery of new vehicle

MO13-1-----Vin# 1FTMF1CW7AKA57386-----2010 F150 V8 / Miles=94,669

Unit Price \$ _____

Mo13-3-----Vin# 1FTNF2A54AEA55095-----1997 F350 V8 BOX VAN / Miles=198,886

Unit Price \$ _____

Mo13-6-----Vin# 1FTNF2A56AEA55096-----2010 F250 V8 Super Duty w/ service bed / Miles=102,697

Unit Price \$ _____

Mo13-10----Vin# 1FTMF1CW5AKA57385-----2010 F150 V8 with Lift Gate / Miles=98,406

Unit Price \$ _____

Mo13-14----Vin# 1FTYR1OU46PA61370-----2006 Ford Ranger V6 / Miles=40,135

Unit Price \$ _____

Mo13-15----Vin# 1FTYR1OU16PA61407-----2006 Ford Ranger V6 / Miles=30,324

Unit Price \$ _____

Total Trade Value \$ _____
(All Inclusive)

Signature of Vendor Company's Authorized Individual Date

Title Phone

Invitation for Bid Poplar Bluff Housing Authority
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Total Bid Price Form

2020 ½ Ton Truck Standard Cab (1 Each)

Total Unit Price \$ _____

2020 ½ Ton Truck Supercrew Cab (1 Each)

Total Unit Price \$ _____

2020 ¾ Ton Truck Standard Cab (3 Each):

Total Unit Price \$ _____

2020 Transit Cargo Van (1 Each):

Total Unit Price \$ _____

Sub Total Unit Prices \$ _____

Less Total Trade Value \$ _____

Add Total Lift Gate Value \$ _____

Total Bid Price \$ _____
(All Inclusive)

Delivery Date from Date of Notice to Proceed:

Calendar Days _____

Signature of Vendor Company's Authorized Individual

Date

Title

Phone

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2020 Light Duty Truck Purchases

Contract Terms Acceptance Form

Issue Date: August 3, 2020

Bid Number: 06-2020

Company _____

Address/City/State/Zip _____

OFFER

A. This offer shall be open to acceptance and is irrevocable for a minimum of Ninety Days from the bid closing date.

B. Having examined the product specifications and all matters referred to in the Bid/Contract Documents prepared by Poplar Bluff Housing Authority for the above mentioned project, we, the undersigned, hereby offer to provide the product(s) as specified for the Total Bid Sum of:

_____ U.S. Dollars (\$)

C. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Total Bid Sum.

Addendum # _____ Dated: _____

Addendum # _____ Dated: _____

D. If this Bid is accepted, completion and delivery will be within _____ calendar days from Notice to Proceed.

Terms & Conditions Acceptance & Affidavit: By signing below, the individual accepts and verifies:

a) That he/she is a duly authorized representative of the company and is able to legally bind the company to this agreement.

b) Understanding & acceptance of all terms and conditions contained within this solicitation, its terms and conditions, become the entire contract to which Poplar Bluff Housing Authority and Vendor will be bound for this project, and shall override and supersede all other terms and conditions, regardless of form or delivery.

c) All prices submitted for consideration include shipping & delivery charges, Dealers fees and all other fees and/or charges. Poplar Bluff Housing Authority will not be charged, nor shall it pay, any charge or fee above or outside of the bid submitted above.

d) That this offer is not a "sham" offer and is made without collusion.

Signature of Vendor Company's Authorized Individual

Date

Title

Phone

2020 Light Duty Truck Purchases

Appendix

Issue Date: August 3, 2020

Bid Number: 06-2020

ATTACHMENTS

HUD-5369 Instructions to Bidders

HUD-5369-A Representations, Certifications, Statements of Bidders

Non-Collusive Affidavit