

REQUEST FOR PROPOSALS (RFP) FOR ARCHITECTURAL / ENGINEERING SERVICES

The Housing Authority of the City of Poplar Bluff is requesting proposals from interested Professionals to perform Architectural and Engineering Services for the Capital Fund Program (CFP), M036P013501-20 funded by the Department of Housing and Urban Development (HUD).

A/E Services will be contracted with the Professional for the Capital Fund Year 501-20 (2020) but will have A/E Service options with the PHA and Professional for CFP Years 501-21 (2021) and 501- 22 (2022) for a possible total of three (3) years.

Your sealed proposal should address the following evaluation factors:

1. Professional Qualifications
2. Professional Experience
3. Project Specific Staffing and Organization
4. Quality of Work
5. Timeliness of Work and Compliance with Schedules
6. Conformance to Budgets
7. Knowledge of Codes and Standards
8. Knowledge of HUD Regulations and Modernization Standards
9. Knowledge of Public Housing Operations
10. Current User Satisfaction
11. Proximity
12. Price (Firm Fixed, With All Cost to HA Included)

SCOPE OF WORK FOR CFP 501-20 shall consist of the following:

Complete Interior Re-Hab of 5 Duplex Buildings (10 dwelling units) which includes, but not limited to, the demolition of kitchen cabinets, plumbing fixtures, interior doors, floor tile, interior drywall, above floor plumbing piping, hvac ductwork & complete electrical system and replacing with new floor tile, exterior wall insulation, interior drywall, interior doors, painting, kitchens cabinets, plumbing fixtures, hvac system & complete electrical system.

Total estimated construction cost budget is \$425,750.00

The Professional will be required to be registered in the State of Missouri and will be required to certify that they are not De-Barred, suspended or otherwise prohibited from professional practice by any Local, State or Federal Agency. The actual Contract Document will be Form HUD-51915 "Model Form of Agreement between Owner and Design Professional" (9/98).

Each Firm submitting a Proposal will be notified of the results no later than 2 weeks after the evaluating process has been completed.

Proposals must be received no later than 2:00 PM, prevailing time, on December 30, 2019 and must be addressed to:

Darrin J. Taylor, Executive Director
Housing Authority of the City of Poplar Bluff
302 North "E" Street
Poplar Bluff, MO. 63901

The Housing Authority reserves the right to reject any and all proposals and to waive any irregularities in the proposal process. The Housing Authority is an Equal Opportunity Employer

If there are any questions, you may contact Darrin J. Taylor at the Housing Authority, Phone Number (573) 785-8265

Signed,
Darrin J. Taylor

Executive Director/Contracting Officer